

## **North Bay Selects Soccer Club**

### *Rules and Regulations (revised 2013)*

The North Bay Selects Soccer Club recognizes the rules and regulations of the Ontario Soccer Association. If not stated in the club rules and regulations the club will default to the OSA rules and regulations.

#### **Rule 1 - Club Member Registration and Eligibility**

- 1.1 All club members, executive, coaches, managers, players etc. must meet all OSA stipulations.
- 1.2 All player registrations must comply with OSA policies.
- 1.3 A player must be registered 1(one) day before being eligible to play.
- 1.4 Coaches or team manager are to ensure that each player is registered.
- 1.5 Players will not be assigned or registered to over age teams. There will only be three exceptions to playing up:-

a) No age appropriate team for the player

The player may be allowed to play up. The coach will make application to the Club on the appropriate form. The Club executive will make the final decision. If a player is allowed to play up it must be understood by the player, parent/guardian and coach that it is for one year only. If there is an age appropriate team the following year then the player must tryout for that age appropriate team.

The director of registration or club executive will advise the coach by October 1 if there is an age specific team trying to be established. If there is an age specific team trying to be formed the player must be directed to the age appropriate team for tryouts.

b) Player is cut or isn't required for the age appropriate team

The playing up coach will make application to the Club to have this player on his team. The club executive will make the final decision. The age specific coach will be contacted to ensure that the player was given an opportunity to tryout or the team has been formed and no new players are required.

If the player is given permission to play up it must be understood by the player, parent/guardian and coach that the permission is for one year only. The player will have to tryout the following year for the age specific team.

### c) Exceptional Player

In keeping with the Club's stated philosophy a player will be afforded an opportunity to play on an older team (playing up) at a more advanced level.

Players wishing to play up will be required to make application to the club before final team selections are made in March. The player will be required to complete the application request form before movement is considered.

Players wishing to play up will be required to demonstrate to the satisfaction of the club and its designate(s) that he/she has developed advanced, superior and exceptional soccer skills beyond that of his/her peers.

The club will determine the skill level by in-game/on-field observation by club designates, review of video game/practice recordings and actual skills testing.

The OSA offers both a regional and provincial development programs in various age categories. The Club continues to be supportive of players reaching their full development through their active participation in these respective development programs. Those identified by these programs will be given the opportunity to play up. The player will be required to complete the application request form before movement is considered.

- 1.6 In all cases the club will make the final decision as to which team a player is assigned to.

## **Rule 2 - Coaches**

- 2.1 All coaches must be of adult age (18 years of age or older) and have at least their level 3 (senior) OSA coaching certificate and must be a minimum of two years older than the team applying for. The club executive will exercise discretion with the selection of all coaches.
- 2.2 All coaching staff that are registered in the OSA data base must have a current police check on file with the club. The police check is valid for three years and expires at the end of September of that third year.
- 2.3 Head coaching positions will be advertised on a yearly basis. Head coaches that have completed at least one year of club coaching need only to advise the club of their intentions to coach the following season. This must be in writing and include what age and gender they wish to coach. This must be completed by the coach no later than the 15 of September of the current year. Having a team one year does not necessarily mean that the coach will automatically be given a team the following year. The club has the final decision as to the head coaching positions.

- 2.4 Other head coaching positions will be advertised. These people will be required to attend necessary introduction meetings. These coaches will have to provide the following: letter of introduction, three references (at least 2 soccer related) current police criminal check, and at least a level 3 (senior) OSA coaching certificate. The coaches will also have to pass an interview based on OSA Screening guidelines to assess their goals, aptitudes, skills, qualifications, experience, and abilities. This interview will also include but not limited to an outline of a practice session and a list of previous soccer coaching experience. It is also recommended that the prospective coach have several years of coaching at the recreational level. The interviewing committee will determine the suitability of a prospective coach and makes its recommendation to the club executive for their final approval.
- 2.5 All head coaches and assistant coaches shall be reimbursed by the club for normal costs while acquiring their Senior coaching certification. Cost reimbursement will be only for the course costs and not for travel or other incidentals (i.e. meals, accommodations) /'

### **Rule 3 - Team Selection**

- 3.1 Teams must advertise for tryouts on a yearly basis. Method of advertising and duration of advertising are the responsibility of the club.
- 3.2 Tryout costs and locations are the responsibility of the team/coach. A fee maybe charged to each prospective player by the coach to assist with incurred costs.
- 3.3 Tryouts cannot begin until the coach has been accepted into the club.
- 3.4 A perspective player must participate in a minimum of seventy-five (75%) of the tryouts to be eligible for team consideration.
- 3.5 The player selection committee (i.e. coaches, etc) must ensure impartiality is maintained throughout the player selection process.
- 3.6 Player selection must be completed by March 15.
- 3.7 The following timeline will be adhered to so teams can be established for the following season.
1. August...coaches apply for coaching positions
  2. September...coach and team accepted by the Club
  3. September-March...team recruitment and tryouts, indoor league/training
  4. March 15...final team selection and registration
  5. April...outdoor training
  6. May...outdoor playing season

**Rule 4 - Transfer and Movement of Players**

- 4.1 A player may transfer (move) as per OSA policy.

**Rule 5 - Harassment**

- 5.1 All club members will adhere to OSA harassment and discipline policies.
- 5.2 Coaches and team officials will conduct themselves in such a manner as not to bring embarrassment to the Club.
- 5.3 Teams will be responsible for all fines levied against that team. If fines are not paid and the club is held responsible then that coach will be suspended until team fines are paid. Teams will also be suspended from any future soccer related activities until the fine(s) are paid.

**Rule 6 - Leagues, other Clubs, and Tournament Play**

- 6.1 The Club will make all applications to the applicable districts, clubs, or leagues (youth or adult) requesting that teams play outside the Club.
- 6.2 All club members will be aware of, and abide by all rules, regulations and constitution of all other clubs, leagues, and tournaments that they participate in. This will include but not limited to discipline and ejections.
- 6.3 All game protests or discipline will be conducted under the rules and regulations of the host competition.
- 6.4 The NBSSC may conduct a further review of discipline and may take further action against the team, player, and team official or team supporter.

**Rule 7 - Players Equipment**

- 7.1 The Club is responsible for the design, colours and style of players' uniforms.
- 7.2 Each team is responsible for the purchase and control of all uniforms for their own team.
- 7.3 Each team will ensure that it has a home and away jersey and shorts and socks for each player. This includes call up players. Each team is to determine its own quantities. As a guide it is suggested that each team have the minimum of two (2) shorts, one home and one away jersey and two pairs of socks.
- 7.4 The Club logo will go on the front of the jersey, as per the manner indicated by the club.
- 7.5 The sponsor logo will go on the front of the jersey, mid-stomach and will be no larger than 5"x 8".

- 7.6 No player names will be allowed on the jerseys, unless 100% of the parents on the team are in agreement.
- 7.7 If a team wishes they may purchase warm-up suits. These suits must be either blue or black and sponsor(s), advertising location, size, etc is the decision of each individual team.
- 7.8 Each team can determine their own team name but it must meet the following requirements. The team name must be in this order..."North Bay (age) (gender) (sponsor name) Selects Soccer Team". The team can further shorten their name to..." North Bay (age) (gender) (sponsor name) Selects". The club has final approval for all team names.

### **Rule 8 - Player Game Playing Time**

- 8.1 Coaches will provide a fair opportunity for each player to participate in each game.
- 8.2 Coaches must inform all players and parents at the beginning of the season of the player's game playing opportunities. It is recommended that this information be included in a letter to parents.

### **Rule 9 - Sponsorship**

- 9.1 Sponsorship funds are defined as monies received from businesses and /or individuals in exchange for nothing more than recognition as a sponsor of the particular team.
- 9.1 Each team is responsible for obtaining their individual team sponsorship(s). It is suggested that to be considered a major team sponsor a fee of at least \$1500.00 should be considered.
- 9.2 Teams may sell sponsorships in the form of banners or flags. The club must be advised of this type of sponsorship and must approve banner/flag content/
- 9.3 Teams will ensure that sponsors are made aware that this club is not affiliated with the North Bay Youth Soccer Club.
- 9.4 The Club may request that a sponsor name be removed from the uniform, warm-up suit, and banner.
- 9.5 Teams obtaining sponsorship funding directly are expected to advise the Club to ensure that there is coordination and no conflict with any Club-Level sponsorship agreements or activities.

### **Rule 10 - Fundraising**

- 10.1 Fundraising is defined as activities engaged in by a team in return for compensation or net profit which is to be retained for team purposes.

- 10.2 The Club will approve all fundraising activities. All fund raising activities must be submitted in writing to the executive for approval fifteen (15) days before the event.
- 10.3 It is the responsibility of the team to pay all fees pertaining to the activity either directly or through the Club. The team must reimburse the Club, should the Club have to pay any fees.
- 10.4 If the Club must be involved because of legal or licence requirements, or the Club assistance has been requested a fee of at least \$25 per fund raising activity may be charged to the team.
- 10.5 All fundraising activities must be conducted in such a manner as to ensure that the reputation of the Club in general is not put in disrepute.

### **Rule 11 - Team Finances**

- 11.1 A financial statement for income and expenses incurred by the team for its individual uses will be maintained by each individual team for each outdoor soccer season (September 1 to August 31)
- 11.2 The financial statement must be submitted to the Club before October 15<sup>th</sup> for the previous year.
- 11.3 Failure to comply with 11.1 and 11.2 will put the team in bad standing. The team cannot proceed with tryouts or player selection for the next year until the financial statement is presented to the Club.
- 11.4 If a team folds or fails to operate any monies in the team's name will be handed over to the Club.

### **Rule 12 - Letter to Parents**

- 12.1 Each team is responsible to ensure that parents are given a letter at the first of the year. A sample letter will be provided to each team. This is to ensure that parents and players are aware of the team operation and required commitment by coaches, parents and players.

### **Rule 13 - Changes to Rules and Regulations**

- 13.1 The Club from time to time may introduce and enforce new regulations that are not covered in the rules and regulations.

- 13.2 The Club may by motion at an AGM or at a special meeting called for that reason introduce new rules and regulations or change, amend or delete old rules and regulations. In such cases a simple majority of accredited delegates at such meetings shall be required to change the rules and regulations.
- 13.3 The club may set fines for non-compliance with certain rules. Such fines are to be published prior to the start of the playing season.

#### **Rule 14 - Fines and Fees**

Fines are to be paid immediately or taken from monies directed to the team from the club.

Fees are to be paid at the time the document is presented to the club for processing.

- 14.1 A fee of \$50 will be charged a team for each player Temporary Registration Permit (TRP) for non-registered youth players.
- 14.2 A fine of \$25 per team for not having a representative (or proxy) present at a club team official or annual general meeting. This fine is per team per meeting.
- 14.3 A fine of \$100 per team, per incident, for not completing the required documents for a team fund raising. A additional fine may be charged if the club is charged for outstanding documents.
- 14.4 A fine of \$25 per team for not submitting team activity and financial reports on or before October 15 of the same year.
- 14.5 A fine of \$75 per occasion for late cancelation of intra club practice. A minimum of 72 hours notice must be given to have a practice cancelled (Wednesday pm for a Sunday practice)